



ORIGIN[®]

TOURS & SAFARIS

ORIGIN BOOKING FORM

Agency:

Destination:

Hotel name:

Origin booking agent:

Date:

1.	Passenger Surname / First name: <i>*As on passport</i>	1.	ID#
		2.	ID#
		3.	ID#
		4.	ID#
		5.	ID#

2.	Home Address:				
	Postal Code:				

3.	Code:					Number:									
	Work:														
	Email:														
	Cell:														

4.	Flight Meal / Seating preferences?														
	Frequent Flyer Number :														

5.	Emergency contact details: Name / relationship														
	Dialing code and telephone number:														

6.	Doctor contact details: Name / relationship														
	Dialing code and telephone number:														

7.	Accommodation options (Tick applicable box):														
	Smoking:					Non-Smoking:									
	Single:					Twin / Sharing:									
	If sharing, please indicate with whom you would like to share:														

8.	Insurance														
	Would you like travel insurance?														

9.	Payment details ~ Please tick	
	Credit card	See cc auth form below
	Cheque~ Only bank guaranteed accepted	
	EFT transfer	

PAYMENT PROCEDURE:

CC TRANSACTIONS:

Permitted. We accept Visa and Master cards only. However a service fee of 3% of the package price will be added onto the invoice for cc transactions.

ELECTRONIC TRANSFERS:

Permitted. Our banking details are as follows:

Bank name: Standard Bank
 Bank Address: Somerset Mall, Somerset West, Helderberg, Western Cape, South Africa, 7130.
 Acc Name: Origin Tours & Safaris (Pty) Ltd
 Acc No: 072329564
 Branch name: Helderberg
 Branch Code: 033012
 Swift code: SBZAJJ

CHEQUE:

Permitted on the condition that the cheque is a bank guaranteed cheque which must clear into our account before the ticketing issue deadline. Otherwise the seats will be subject to availability for re-booking.

FINAL PAYMENT / DEPOSIT:

A non- refundable deposit of 30% is required within 72 hours after reservations have been made, the balance is due 6 weeks prior to departure unless otherwise specified. Bookings made within 6 weeks prior to departure, payment is required within 72 hours. Please note: Airport taxes are an approximant amount and are subject to increases/decreases until final payment has been received. Please check on the day before proceeding payment.

CANCELLATIONS / CHANGES:

Cancellations received 30 -15 days prior to departure date 50% of booking total.
 Cancellations received 14 - 9 days prior to departure date 100% of booking total.
 Changes are permitted before / after departure date charged at R250.00 per change plus any additional relevant supplier costs required.

All cancellation & change policies are subject to change depending on applicable hotel / airline supplier policy.

Dear Client

This is an agreement between Origin Tours & Safaris (Pty) LTD and yourself to proceed with your reservation. Rates are subject to currency fluctuation until final payment has been received. In the unfortunate event of increases, changes & cancellations received by the suppliers, we do all possible to assist clients accordingly but in some cases, they are beyond our control. Please ensure that all necessary visas and health documentation have been obtained. Once the booking form is signed, the terms & conditions will apply. Terms available on request.

Please sign below to acknowledge that all the above details are correct and complete according to your knowledge and you have read, understood & accepted our Terms & Conditions.

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SIGNATURE OF PARTICIPANT

DATE

TRAVEL INSURANCE LIABILITY WAIVER (if applicable)

I, (Full names)

confirm that I have been offered travel insurance, in terms of Section 22 o the Tourism Act, 1993 9or as may be amended), by Origin Tours & Safaris (Pty) Ltd. My declining or part acceptance of the said insurance will not give rise to any claim whatsoever in connection therewith against Origin Tours & Safaris (Pty) Ltd.

Signed at on this the day of200..

.....
Signature

ORIGIN TOURS & SAFARIS (PTY) LTD CREDIT CARD AUTHORISATION LETTER

I,....., HEREBY AUTHORISE ORIGIN TOURS & SAFARIS PTY LTD TO DEBIT MY CREDIT CARD ACCOUNT WITHOUT MY SIGNATURE ON THE CREDIT CARD TRANSACTION SLIP.

AMOUNT.....

CREDIT CARD NUMBER.....

EXPIRY DATE.....

CARD HOLDERS I.D.....

CVV NUMBERS.....
Last 3 digits on the back of the card

PASSENGERS NAMES:

.....
CARD HOLDERS SIGNATURE

.....
DATE

- The following documents are required before they are released:**
- 1. Completed & signed Origin Authorization form.
 - 2. Copies of front & back of card.
 - 3. An original signed & completed credit card charge imprint.
 - 4. Copy of cardholders ID document